

BEAVERTON SISTER CITIES ADVISORY BOARD

MINUTES OF MEETING OF JUNE 28, 2010

PRESENT: Amy Starke, Diane Spalding, Gayle Schula, Sheldon Lee, Ted Chung, Tim Wignall, Giselle Bawnik, Sonia Harrison, and Program Coordinator, Theresa Baird.

ABSENT: Eileen Drake, Stan Tellin, Yoon Shin, Brian Bost, Megan Kirkpatrick

SPECIAL GUEST: Camille Tavan, intern from Cluses, staying with Diane Spalding until the end of August

MEETING CALLED TO ORDER: at 5:31 by chair Tim Wignall; roll call was taken

MINUTES OF the meeting of May 24, 2010 were approved by a motion of Gary Carlson; Gayle Schula seconded.

OFFICER REPORTS

MEXICAN SISTER CITY UPDATE: The executive committee complimented Megan for doing a great job summarizing discussion from the May board meeting. Theresa forwarded the Board's recommendation of the City of Aguascalientes to the mayor. Theresa will meet with the mayor in early July to discuss the recommendation and will contact the Mexican consul to give them the status of the process.

SUSTAINABILITY SURVEY: Translation work is ongoing, and Theresa may be getting help from a graphic artist to lay it out.

CHEONAN DANCE FESTIVAL: Ted talked to Miss Chung Sook Lee, our Sister City contact for the city of Cheonan. Cheonan will invite the Mayors and up to five delegates from each of their sister cities, including Beaverton, to attend their Oct. 5-10 dance festival. The Beaverton dance troupe North Star was very interested in performing in the Cheonan festival but had a scheduling conflict and can't go to Cheonan this year.

HUMAN RIGHTS COMMISSION OPEN HOUSE: Board members Gary, Gayle, Megan, Tim, and alternate Kellie attended. Tim gave a brief presentation about Sister Cities activities.

BOARD MEMBERSHIP UPDATE: Megan is now a voting Advisory Board member. Kellie will continue to serve as an alternate until the City's next official appointment process takes place in the fall. Gary and Amy both stated an interest in the board having more alternates.

BUDGET: Copies of the approved program expenses were distributed and items were reviewed and discussed.

REMINDER OF MEETING ATTENDANCE: Tim pointed out the bylaws ruling that four absences in any calendar year will cause that member's position to be deemed vacant. One member has been absent four times in 2010; another member has been absent three times. Amy has and will send all board members a notice at three absences by e-mail.

TAIWAN SISTER CITY: Sheldon Lee announced that next year, 2011, is the 100th anniversary of the founding of the Republic of China. The actual anniversary is Oct. 10, 2011. The board discussed ways to recognize the event and to continue developing good relations with Hsinchu City.

SIGN UP SHEET TO BRING SNACKS FOR THE REST OF THE YEAR – Amy will create a chart for snack signups. Purchases or food orders (like Pizza) can be reimbursed if a receipt is given to Theresa.

COMMITTEE REPORTS

Minutes of the meetings of the Sustainability Committee and Communications Committee were distributed.

SUSTAINABILITY COMMITTEE: Gayle reported that organizing the International Sustainability Leadership (ISL) Project will be a lot of work and a lot of help will be needed. She speculated that about 35 host families will be needed by January, because the process of recruiting and confirming hosts will need to be thorough. Giselle said she had been a host for Youth for Understanding, and she will share the paperwork for additional information on a possible protocol.

Gayle suggested that each person on the board should attend a Sustainability Committee meeting. (5:30 p.m. 3rd Wednesday of the month in city hall's first floor conference room)

Theresa reiterated that the ISL Project will showcase Beaverton and its sustainability work, promote opportunities for the next generation of young professionals of sustainability and development, and also serve as a cross-cultural forum between sister cities. It will also engage our community, families, businesses and young people.

VOLUNTEER RECRUITMENT / PROJECT OUTREACH: We are working on outreach activities through a variety of avenues, including: City of Beaverton on-line volunteer opportunities and picnics. Diane volunteered to attend a Rotary Club meeting to

present. Tim asked if anybody had any other local affiliations – clubs, businesses -- to promote the project and ask for volunteers. Ted volunteered to ask at the Korean Society of Oregon. Amy will put a note on her Facebook page.

EVENTS COMMITTEE/PICNICS IN THE PARK: Diane handed out printed reminders for those representing the Sister Cities Program at Picnics in the Park. Diane handed out a signup sheet for the Sept. 18th Beaverton Parade. Board members would need to come in costume. Only three members signed up at the June meeting so participation in this event is tentative.

BOOKMARK UPDATE: After Board discussion, Gary motioned that we table the idea of bookmarks for now. Amy seconded it. The motion was unanimously approved. Theresa said we are going to need a new brochure and other materials.

NAMETAGS: Diane volunteered to make temporary name tags for board members and would order more permanent nametags for board members after the start of the fiscal year, July 1.

BOARD BRAINSTORMING: The board conducted a brainstorming discussion on projects for 2011 and beyond.

BOARD POTLUCK IN AUGUST: We will schedule it at the July meeting.

MAYOR'S YOUTH ADVISORY BOARD: Theresa will meet with the Board staff liaison to discuss collaborative efforts focusing on the ISL Project.

HOMESTAY NEEDED: Aug. 10-31 for a 17-year-old from Cluses. After Aug. 31, she will be attending Valley Catholic and will be staying elsewhere. Offers came from Diane, Tim, Gayle and Kellie.

MEETING ADJOURNED: at 7:21 p.m. by Tim Wignall.

MINUTES SUBMITTED BY: Amy Starke, secretary